

**REDMOND CITY COUNCIL
PLANNING AND PUBLIC WORKS COMMITTEE
MEETING SUMMARY**

Council Conference Room
15670 NE 85th Street, Redmond, Washington

Tuesday, August 9, 2016

Council

Hank Myers, Chair
Byron Shutz, Member
John Stilin, Member
Hank Margeson (*Attending Council Member*)
Angela Birney (*Attending Council Member*)
David Carson (*Attending Council Member*)

Staff

Erika Vandenbrande, Deputy City Administrator
Linda De Boldt, Public Works Director
Debby Wilson, Real Property Manager
Jerallyn Roetemeyer, Engineering Supervisor
Mike Paul, Assistant Director of Public Works
Carol Lewis, Development Services Center
Supervisor
Jeff Churchill, Principal Planner
Judy Fani, Senior Planner
Patrick McGrath, Planner
Don Cairns, Engineering Manager
Lori Peckol, Planning Manager
Rob Odle, Director of Planning and Community
Development
Peter Dane, Planner
Cheryl Xanthos, CMC, Deputy City Clerk

Convened: 4:30 p.m.

Adjourned: 5:27 p.m.

Committee Chair Hank Myers called the meeting to order, reviewed attendance, and overviewed the agenda.

Transportation Improvement Board Grant

Mr. Peter Dane, Planner, stated that this item is informational and no action is needed. The goal is to match City projects with grant criteria. Recommendations are brought to the Transportation Grant Committee. The grant candidate project is on Willows Road regarding pavement preservation from 90th Street to 116th Street, and Willows Creek culvert replacement. The grant is highly competitive.

General discussion ensued regarding the location of Willows Creek and scope of the pavement preservation project.

Port of Seattle Economic Development Grant Application *(this item was reordered during the meeting)*

Ms. Erika Vandenbrande, Deputy City Administrator, stated that the Port of Seattle gives cities outside of Seattle the opportunity to apply for a grant based on population. The City of Redmond can apply for approximately \$59,160 for economic development-related activities that benefit the City of Redmond and the Port of Seattle. Staff proposes submitting a grant application for a marketing, branding and outreach package. The full Council will be asked to approve a resolution for this application.

General discussion ensued regarding City match requirements.

116th Way Dedication

Ms. Debby Wilson, Real Property Manager, stated that the full Council will be asked to approve the dedication of a small area of City-owned stormwater property. The property will be used for street purposes for a development. The developer will be compensating the City in the amount of \$6,720.

Sammamish River Business Park Easements

Ms. Wilson stated that this item will be going to the full Council for approval on September 6, 2016. A reciprocal access easement is needed with the property owner to the south before the property can be leased out.

General discussion ensued regarding contact with the other property owner; maintenance agreement; and legal property access.

Notice of Temporary Road Closure: 162nd Ave NE Between NE 80th/NE 81st Streets

Mr. Mike Paul, Assistant Director of Public Works, stated that 162nd Avenue NE runs between two developments that will soon be under construction and will need to be temporarily closed. A staff report will be provided to the full Council.

General discussion ensued regarding alternative routes.

Ordinance: Amending RMC Chapter 5.04 Business License and Regulations to Require a Business License for Every Business Location Due to Implementing a New Business License Software

Ms. Carol Lewis, Development Services Center Supervisor, stated that the new software will go live on September 15, 2016. Due to the new software, each business location will need a separate license. This change will affect 89 Redmond businesses. Staff will provide the software data entry for those businesses that have more than three locations, to allow the businesses to file for the separate licenses. The Redmond Municipal Code will need to be amended to account for the changes.

General discussion ensued regarding business outreach; business license fees; and credit card payments.

Code Changes for Low-Impact Development

Ms. Jerallyn Roetemeyer, Engineering Supervisor, reported on changes to the Redmond Municipal Code:

- adopting the 2012 ecology manual;
- updating minimum requirements;
- onsite stormwater management;
- import of contaminated fill;
- well construction and decommissioning requirements;
- outreach to development community and OneRedmond; and
- a staff report will be provided to the full Council.

General discussion ensued regarding determining contaminated fill; necessity of a Study Session; and when it is necessary to get a permit.

Update on Comprehensive Plan and Zoning Code Amendments

Mr. Jeff Churchill, Principal Planner, and Ms. Judy Fani, Senior Planner, provided an update on proposed amendments:

- Mobile Services Zoning Code Amendment
 - proposal was brought in order to operate a mobile hair salon;
 - Planning Commission and the Technical Committee recommended that mobile services that meet certain conditions can operate without a temporary use permit and must have a business license; and
 - the service happens in the vehicle.
- 2016-17 Comprehensive Plan Docket
 - the Planning Commission recommended 27 proposals;
 - five new City-initiated proposals;
 - one privately-initiated proposal; and
 - there are 21 proposals that carry over from previous dockets.

General discussion ensued throughout regarding the food truck exception; regulations; temporary use permits; time limits; parking in Downtown; list of projects on the Comprehensive Plan Docket; setting a precedent by changing a property's zoning; and Design Districts.

6-Year Transportation Improvement Program Update

Mr. Patrick McGrath, Planner, reported on the proposed update to the 6-Year Transportation Improvement Program:

- the public hearing and adoption by resolution is planned for September 6, 2016;
- short-range planning document that is required by the State Growth Management Act;
- lists projects that the City expects to have funding for in the next six years;
- includes both City and regional projects, significant projects completed by developers, and unfunded projects that may be grant candidates;
- a study session is scheduled for August 23, 2016; and
- adoption prior to the budget.

General discussion ensued regarding project funding; necessity of projects being on the Transportation Improvement Program; determining what projects are added; and providing new cost estimates.

Tosh Creek *(this item has been postponed to the next meeting)*